

County of Los Angeles
DEPARTMENT OF PUBLIC SOCIAL SERVICES

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SHERYL L. SPILLER
Acting Director



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April 18, 2012

TO: Each Supervisor

Phil Amell for Sheryl L. Spiller

FROM: Sheryl L. Spiller, Acting Director

**SUBJECT: EMERGENCY SHELTER SERVICES - NOTIFICATION OF INTENT TO
NEGOTIATE SOLE SOURCE CONTRACT**

In accordance with your Board Policy 5.100 on sole source contracts of \$250,000 or greater, I am informing you that we intend to negotiate a non-competitive contract with the Los Angeles Homeless Services Authority (LAHSA) for the provision of Emergency Shelter Services (ESS). The California Department of Social Services regulations Section 23-650.1.12, allows for non-competitive contracting with public agencies. The current contract expires June 30, 2012.

The term of the new contract will be effective July 1, 2012 through June 30, 2015. The estimated aggregate Maximum Contract Amount is \$8,684,244 with an aggregate annual Maximum Contract Amount of \$2,894,748. The cost of the contract will be fully funded with CalWORKs Single Allocation. Funding is included in the Department's Fiscal Year (FY) 2012-13 Initial Budget Request and will be included for subsequent FYs in the Department's budget requests. Any unspent money from the current FY will not be rolled over to the following FY. The contract agreement will only be enforceable if sufficient funds are made available by the County budget applicable to each FY.

The purpose for the ESS program through LAHSA is to fill the gap for CalWORKs Welfare-to-Work (WtW) families who have exhausted their CalWORKs temporary Homeless Assistance (HA) payments or are not eligible to the CalWORKs HA Program.

CalWORKs WtW families are eligible to receive or continue to receive emergency shelter and case management services for up to 120 days only if an adult: 1) is receiving CalWORKs and is enrolled and actively participating in the Greater Avenues for Independence (GAIN) Program or has reached the CalWORKs time limit and is participating in Post Time-Limited Services; 2) has exhausted their CalWORKs temporary HA payments or is not eligible to the CalWORKs HA Program; 3) has been assigned to a Department of Public Social Services Homeless Case Manager; and 4) has not previously received benefits under the ESS program.

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To initially enroll in the ESS program, an ESS applicant can either have a future GAIN appointment or is receiving a one month good cause exemption due to homelessness. Thereafter, the family is expected to be enrolled and actively participating in GAIN.

Unless otherwise instructed by your Board, we will proceed to negotiate the sole source contract.

SLS:srg

c: Chief Executive Officer
Acting County Counsel
Executive Officer, Board of Supervisors
Deputy Chief Executive Officer